Archangel Gabriel Catholic School

Technology Acceptable Use Policy

The use of electronic devices and Internet resources are available for all students in the Archangel Gabriel Catholic School. These resources will include computers, laptops, tablets, webcams, Internet, network storage and email accounts to access software, programs, and communication with teachers and students. The students will have access to free websites as well as school purchased databases, libraries, software, and website programs. The purpose of this policy is to address proper and acceptable uses of technology at the Archangel Gabriel Catholic School. Any violation, use of Internet in any obscene, bullying, unethical, or illegal manner will be subjected to criminal law violation and investigation.

This guideline is established to ensure understanding and application of Archangel Gabriel Catholic School Internet Use Policy. The school reserves the right to amend these guidelines at any time. It is understood that the administration will inform parents/guardians of any changes made in these Guidelines via the school's monthly newsletter. **Students' parents and/or guardians are required to review these guidelines with their child(ren) and complete and return the attached parent/guardian consent form.**

Children's Internet Protection Act
https://www.fcc.gov/consumers/guides/childrens-Internet-protection-act
US Justice Department, Cyber Crimes
https://www.justice.gov/criminal-ccips/ccips-documents-and-reports

Student Responsibilities, Obligations, and Permissible Actions

Technology instruction is essential in today's educational process. This instruction includes computer awareness and computer literacy. When this instruction and awareness are mastered, the computer becomes a basic tool for teaching logical thinking and problem-solving, creative writing, communication, the handling of information, and many other aspects of the curriculum.

Since the Continuous Growth Philosophy guides instruction in schools of the Diocese, students are led into phases of computer instruction according to needs and abilities.

Teachers of computer literacy look beyond hardware and develop an awareness of values such as relationships, collaboration, ethical conduct, responsibility, and creative expression. As in all other areas of the curriculum, the integration of the Gospel values is a part of the teaching/learning process in the computer lab and classroom.

As a student at Archangel Gabriel Catholic School, I understand that the use of electronic devices, computers, laptops, network storage, email, software, programs, websites, libraries, and

communication is a privilege and will be used in an ethical manner as outline in the schools general behavior policy in the student handbook. I understand that I need to use these devices to enhance my education and achieve academic excellence as describe in the school's policies and educational goals. Violation of acceptable use of electronic devices will be subject to consequences. I understand that the school will monitor my computer, Internet, and email usage. My use of school technology will meet the following guidelines:

- I will keep my passwords private.
- I will not give out personal information on social media sites.
- I will not share inappropriate (obscene, vulgar, pornographic, offensive) materials, photos, media, in communication with others.
- I will report to teachers/parents if I see any inappropriate language or pictures on the Internet or if anyone makes me feel uncomfortable online.
- I will not violate copyright laws or plagiarize the use articles, stories, pictures, videos, or other works without crediting the original source. I will not use these above materials as my own work.
- I will not use the Internet for non-school related activities, sending messages that are likely to result in loss of the recipients work or systems, using the Internet for commercial purposes, using the Internet for political lobbying, sending or receiving copyrighted material without permission.
- I will demonstrate proper digital citizenship, not participate in any activity that hurts or harms others which includes cyber bullying, is against the law, or against school policy.
- I will not record Google Meets or any portion of live stream learning for personal use or distribution over social media including personal texting.
- I will not screen shot any portion of live or recorded learning materials to be used for personal use or distribution over social media including personal texting.
- I understand that given a laptop, email, and Internet use is a privilege to be used for educational achievement and within the educational goals of the school.
- I will respect school equipment, including an absence of vandalism or computer viruses.
- I will not use the Internet set up social media sites for myself or use to falsifying one's identity.
- I will only use, and download sites appropriate for school classes and are subject to the approval of my teacher.
- I will not legally or illegally download music, games, movies, or files that do not have educational use or are approved by the teacher.
- I understand and will abide to the cell phone policy as outlined in the student handbook and only use with permission by the teacher or during permissible times.

This Acceptable Use Policy must be signed annually. This signed document will permit your child access to the computer lab Internet system. Be advised that your child(ren) will not be permitted to access the Archangel Gabriel School's Internet access, email, Google Classroom, Google Meets, or devices until this agreement is signed, dated, and returned.

Student(s) Agreement

I have read the Archangel Gabriel School Policy on Internet access and the guidelines established from that policy. I understand fully and agree to abide by the policy statement and the guideline statements expressed or implied.

Each child in the household who attends Archangel Gabriel School, grades K-8, must sign this agreement.

Student Signature:

_____

Student Signature:

_____

Student Signature :

_____

Student Signature:

_____

Parent/Guardian Agreement I have read the Archangel Gabriel School Acceptable Use Policy and the guidelines established from that policy.

I understand fully the information that is contained therein. I agree to not hold school administration and faculty responsible for materials my child(ren) acquires as a result of inappropriate Internet use.

I accept full financial responsibility if and when my child(ren) access the Internet without an account on equipment provided on the school site.

Parent/Guardian Signature: _____ Date: _____

Family Name: _____